**EXHIBIT K- CHANGE ORDER FLOWCHART**

C

PE elects Time and Material option (in consultation with CM)

A

Contractor submits cost proposal

for change

PE evaluates proposal in

consultation with CM

No

Acceptable

CM and PE negotiate with

Contractor for amount

Yes

No

No

Contingency Additional cost

funds available

Yes

 Yes

CM issues request for proposal to Contractor

CM notifies Contractor of change approval as Contract Change order

CM\PE\FORA approves change (based on Board approval, if required, and contingency thresholds) PE notifies CM

CM notifies Contractor of Change Order approval

Board

FORA Project Manager